

# Resume Of MD MAHAFIJUL ISLAM ARAF

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### Career Objective:

To Prove myself as quick learner and high energetic person to face any challenge in such as organization in the field of office management customers service where the contribution will be acknowledge it would be given opportunity.

# Academic Qualification:

#### **Diploma in Engineering**

Name of Institute : Rangpur Ideal Institute of Technology.

Board : BTEB

Passing Year : Running (7<sup>th</sup>)

Major : Computer since & Technology

## **Secondary School Certificate (S.S.C)**

Name of Institute : Badargong ML High School.

Board : BTEB
Passing Year : 2021

Group : Vocational.

Result : 4.67

#### Communication Skill:

- Excellent written and communication skill in both English and Bengali.
- Experienced in public speaking and conducting presentations.

## Computer Literacy:

• Computer Skills:

Operating System: Windows.

Microsoft Office: Word, Excel, Power point.

- Internet: Well Acquainted with Internet Browsing Using Internet Explorer, Mozilla etc.
- Graphic skill: Adobe Photoshop, Adobe Illustrator.

## Personal Information

Name : Md. Mahafijul Islam Araf Father's name : Md. Anowarul Islam

Mother's name : Most. Morsed Jahan

Date of Birth : 04 December, 2003

Religion : Islam Sex : Male

Marital Status : Unmarried
Nationality : Bangladeshi
Blood Group : A+ (Possitive)

Permanent Address : Vill: Chowdhuri para, P.O: Bishnupur

P.S: Badargong, Dist: Rangpur,

#### Declaration:

I confirm that, to the best of my knowledge and belief, all the information given on this CV is true, correct, and complete. I understand that, any false statement may lead to rejection in recruitment process or if employed, dismissal.

Mahafijul Isalam Araf